

Coronavirus (COVID-19): Amendments to School Risk Assessments from 2nd March 2022

- Schools must ensure that this and all their risk assessment reflects the local setting and context of the school.
- Staff and unions must be consulted with regard to this risk assessment and any changes to existing COVID 19 risk assessments.
- The document advises of amendments that need to added/considered to existing school risk assessments, it is not exhaustive and some of the controls will be dynamic. This is issued to schools as a template to assist in the production of a full comprehensive document that covers the particular circumstance of the setting – **as such, the risks and risk controls should be deleted/ amended/ added-to to reflect the school.**
- This should be viewed alongside relevant advice and guidance from the Department of Education and reflect any additional subsequent guidance issued to schools.
- When implemented in line with a revised risk assessment, these measures create an inherently safer environment for children and staff where the risk of transmission of infection is substantially reduced.
- Implementing the system of controls, creates a safer environment for pupils and staff where the risk of transmission of infection is substantially reduced. The way to control this virus is the same, even with the current new variants.
- https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/964351/Schools_coronavirus_operational_guidance.pdf

Key:	
Level of risk prior to control	Identifies the risk before any steps to reduce the risk have been taken
Risk Description:	Outlines the area of concern. This list is not exhaustive, and schools should add/amend/delete where appropriate e.g., risks for pupils with complex needs.
Risk Controls:	The measures that will be taken to minimise the risk. These are generic and should be adapted for the school context.
Impact:	Could be L/M/H or numeric, depending on what is used in the school setting.
Likelihood:	Could be L/M/H or numeric, depending on what is used in the school setting. NB IF IMPACT AND LIKELIHOOD ARE BOTH HIGH, THEN THE ACTIVITY SHOULD BE STOPPED UNTIL ADDITIONAL CONTROL MEASURES ARE PUT IN PLACE.
Responsible person:	The identified staff member(s) responsible for implementing the risk controls Head Teacher: Carol McQuiggin Date 01/04/2022 Chair of Governors: Kirsty Smallman Date 01/04/2022 Union Representative: Sam Dorsett Date 01/04/2022
Completion Date:	The date by which required plans for controls will be in place.

Risk Description/Area of Concern	Level of risk prior to control <>	Risk Controls	Level of risk is now <>	Likelihood <>	Responsible person	Planned completion Date	Comments / Actions needed
Clinically Extremely vulnerable (CEV) individuals	High	<p>Following expert clinical advice and the successful rollout of the COVID-19 vaccine programme, people previously considered to be particularly vulnerable, clinically extremely vulnerable (CEV), and high or higher-risk are not being advised to shield again. Children and young people who were previously identified as being in one of these groups are advised to continue to follow Guidance for people previously considered clinically extremely vulnerable from COVID-19.</p> <p>https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19</p> <p>Children and young people previously considered CEV should attend school and should follow the same COVID-19 guidance as the rest of the population. In some circumstances, a child or young person may have received personal advice from their specialist or clinician on additional precautions to take and they should continue to follow that advice.</p>	Low	Low	Tricia	24 th Feb 2022	Monitor and review guidance.
Testing of staff and pupils	High	<p>Adults with the symptoms of a respiratory infection, and who have a high temperature or feel unwell, should try to stay at home and avoid contact with other people until they feel well enough to resume normal activities and they no longer have a high temperature</p> <p>Children and young people who are unwell and have a high temperature should stay at home and avoid contact with other people. They can go back to school, college or</p>	Low	Low	Carol	Ongoing	Regularly review stock of tests in school

		<p>childcare when they no longer have a high temperature, and they are well enough to attend</p> <p>Adults with a positive COVID-19 test result should try to stay at home and avoid contact with other people for 5 days, which is when they are most infectious.</p> <p>For children and young people aged 18 and under, the advice will be 3 days</p> <p>Further information on this and where you can obtain a test can be found at:</p> <p>https://www.nhs.uk/conditions/coronavirus-covid-19/testing/get-tested-for-coronavirus/</p> <p>https://www.telford.gov.uk/info/20791/getting_a_covid-19_test_in_telford_and_wrekin</p>					
System of Controls - Prevention	High	<p>Prevention You must always:</p> <p>1) Minimise contact with individuals who are required to self-isolate by ensuring they do not attend the school under the above guidelines.</p> <p>Regular communication between the staff on who are self-isolating is made throughout the day. If in any doubt, the office should be contacted.</p> <p>2) Ensure everyone is advised to clean their hands thoroughly and more often than usual.</p> <p>Handwashing facilities throughout the building as well as hand gel points.</p> <p>3) Ensure good respiratory hygiene for everyone by promoting the 'catch it, bin it, kill it' approach.</p>	Med	Medium	Tricia	Ongoing	Regular stock checks made.

		<p>Posters displayed and children taught the importance of this.</p> <p>4) Maintain enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents.</p> <p>Our classes will all have a cleaning kit and tables, and touch points will be cleaned frequently. Tissues, bins and hand sanitiser will be available in each class for frequent use. Additional cleaning of other equipment will be carried out throughout the day.</p> <p>5) Keep occupied spaces well ventilated.</p> <p>Windows and doors opened to allow for ventilation. Fire doors kept open using a dorguard.</p> <p>In specific circumstances:</p> <p>6) Ensure individuals wear the appropriate personal protective equipment (PPE) where necessary.</p> <p>Staff have their own PPE boxes with access to aprons, gloves, masks and face shields. Staff will be asked to wear all PPE when dealing with a child who has had an accident, is poorly or is showing any symptoms of COVID19. Beyond this staff can wear any PPE they feel safe and comfortable in.</p> <p>Further stock can be obtained from the office staff when needed.</p>					
System of Control - Responsive	High	<p>Response to any infection</p> <p>8) Manage confirmed cases of coronavirus (COVID-19) amongst the school community as under above guidance.</p>	Med	Medium	Office Team	Ongoing	Contact made when needed

		9) Contain any outbreak by following local health protection team advice.					
Poor hygiene practice – specific - spread of potential infection at the start of the school day.	High	<p>Year groups to still come through specific gates at the start and end of the day. This should not reduce the teaching time. Communicate to parents/carers.</p> <ul style="list-style-type: none"> • Drop off and collection process • Not to come on site without an appointment <p>We ask parents to be prompt on timings to ensure that we avoid congestion where possible. All gates will be locked promptly at 8.55am.</p> <p>We have asked that parents do not drive on to the staff carpark. We have requested that parents drop off their children and vacate promptly so that congestion is kept to a minimum. We also urge parents not to congregate around the perimeter of the school after drop-off to ensure the safety of everyone.</p>	Med	Medium	Carol	Daily	Review controls regularly
Poor hygiene practice – specific - end of the school day.	High	<p>Children collected at a different gate's dependant on their year group.</p> <p>We ask parents to be prompt on timings to ensure that we avoid congestion where possible. We aim to be prompt with dismissal.</p> <p>We have asked that parents do not drive on to the staff carpark. We urge parents not to congregate around the perimeter of the school after collection to ensure the safety of everyone.</p>	Med	Medium	Carol	Daily	Review controls regularly
Use of equipment	High	Classroom based resources, such as books and games, should be cleaned regularly, along with all frequently touched surfaces.	Low	Low	Carol	Ongoing	Review control measures

		<p>Resources that are shared between classes such as sports, arts, and science equipment should be cleaned frequently.</p> <p>Children have been asked to come to school dressed in PE kits on the 2 days that they have PE, this will mean more time spent doing actual PE and no need for pupils to swap rooms for changing. This will also reduce the need for unnecessary belongings coming in to school.</p>					
Face coverings	High	<p>There is no longer a legal requirement to wear a face covering. The government suggests that you continue to wear a face covering in crowded and enclosed spaces where you may come into contact with other people you do not normally meet.</p> <p>Face coverings will be reintroduced in communal areas should the school have an outbreak where social distancing between adults is not possible.</p> <p>Staff are welcome to wear a face mask if they would like to continue to do so.</p>	Med	Medium	Carol	Ongoing	Review control measures regularly
A pupil has symptoms of coronavirus.	High	<p>Parents and carers will agree that a pupil with symptoms should not attend the school, given the potential risk to others.</p> <p>If a parent or carer insists on a pupil attending school, the school can take the decision to refuse the pupil if, in their reasonable judgement, it is necessary to protect other pupils and staff from possible infection with COVID-19. The decision would need to be carefully considered in light of all the circumstances and current public health advice.</p> <p>Children and young people who are unwell and have a high temperature should stay at home and avoid contact with other people. They can go back to school, college or</p>	Med	Med	Carol	Ongoing	Take advice when needed

		<p>childcare when they no longer have a high temperature, and they are well enough to attend.</p> <p>For children and young people aged 18 and under with a positive COVID-19 test the advice will be 3 days isolation.</p>					
A pupil is tested and has a confirmed case of coronavirus.	High	<p>A pupil that has tested positive should self-isolate in line with government advice above.</p> <p>Pupils, staff and other adults should follow public health advice on when to self-isolate and what to do. They should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine).</p> <p>If anyone in your school develops COVID-19 symptoms, however mild, they should be sent home and they should follow public health advice.</p> <p>For everyone with symptoms, they should avoid using public transport and, wherever possible, be collected by a member of their family or household.</p> <p>If a pupil is awaiting collection, they should be left in a room on their own if possible and safe to do so. A window should be opened for fresh air ventilation if possible. Appropriate PPE should also be used if close contact is necessary. Any rooms they use should be cleaned after they have left.</p> <p>Individuals are not required to self-isolate if they live in the same household as someone with COVID-19 or are a close contact of someone with COVID-19 unless they have symptoms.</p>	Med	Medium	Carol	Ongoing	Office Team to have contact details for Health Hub easily accessible at all times

Ventilation	High	<p>Keeping occupied spaces well ventilated</p> <p>Once the school is in operation, it is important to ensure it is well ventilated and a comfortable teaching environment is maintained.</p> <p>This is achieved by:</p> <p>Natural ventilation – opening windows (in cooler weather windows should be opened just enough to provide constant background ventilation and opened fully during breaks to purge the air space. Opening internal doors can also assist with creating a throughput of air. Any fire doors that are kept open are done by using a dorguard that would automatically close in the case of a fire.</p> <p>Special consideration should be taken when visitors or parents are on site.</p> <p>CO2 monitors have been provided to all state-funded education settings, so staff can quickly identify where ventilation needs to be improved.</p>	Low	Low	Tricia	Ongoing	Review control measures regularly
Cleaning is not sufficiently comprehensive.	High	<p>Introduce enhanced cleaning, including cleaning frequently touched surfaces often using standard products, such as detergents.</p> <p>Points to consider and implement:</p> <ul style="list-style-type: none"> • putting in place a cleaning schedule that ensures cleaning is generally enhanced and includes: • frequently touched surfaces being cleaned more often • different groups don't need to be allocated their own toilet blocks, but toilets will need to be cleaned regularly and pupils must be encouraged to clean their hands thoroughly after using the toilet • encourage pupils to wash hands thoroughly after using the toilet 	Med	Medium	Carol	Ongoing	Regularly review control measures

		<p>Review what cleaning products you use, know the contact time of the products, and ensure the products are appropriate for the task.</p> <p>Review any equipment that is frequently used and how it is cleaned after use.</p> <p>Our classes will all have a cleaning kit and tables, and touch points will be cleaned frequently. Tissues, bins, and hand sanitiser will be available in each class for frequent use. Additional cleaning of other equipment will be carried out throughout the day.</p>					
Pregnant employees	High	<p>All employers must undertake a workplace risk assessment for their pregnant employees.</p> <p>There is no longer a legal requirement to wear a face covering. The government suggests that you continue to wear a face covering in crowded and enclosed spaces where you may come into contact with other people you do not normally meet.</p> <p>On 15 September 2021, the government announced that in England people considered to be clinically extremely vulnerable, including women who are pregnant with significant congenital or acquired heart disease, would not be advised to shield again and no further names will be added to the Shielded Patient List in England. The closure of the shielding programme followed a pause to shielding guidance in place since 1 April 2021.</p> <p>COVID-19 vaccines are strongly recommended in pregnancy. All pregnant women in the UK have been offered their first and second doses of the COVID-19 vaccine. All pregnant women over 18 can now book a booster vaccine 3 months after their second dose.</p> <p>Pregnant workers who continue to come into work should also consider taking lateral flow tests regularly.</p>	Low	Low	Tricia	2 nd March 2022	Review control measures regularly
COVID outbreak	Med	Please refer to the outbreak management plan.	Low	Low	Carol	2 nd March 2022	
Lettings	High	<p>Lettings to have Risk Assessments in place to manage cleaning pre and post letting.</p> <p>Windows and doors to be kept open in areas used.</p>	Low	Low	Tricia	2 nd March 2022	Review control

							measures regularly
--	--	--	--	--	--	--	-----------------------